

MINUTES

April 17, 2013

Council on Aging Board Meeting

Senior Center 230 Webster Street Marshfield, Ma 02050

ATTENDANCE: Marcy Armore, Joan Butler, Nancy Goodwin, Carol Hamilton, Bill Lyons, Audrey McKeever, Judy Welch

ABSENCE EXCUSED: Martine Anderson, Sheila Gagnon, Bill Scott

QUORUM: A quorum was present

CALL TO ORDER: Meeting was called to order at 3:00 P.M.

APPROVAL OF MINUTES: Marcy made a motion to approve the minutes of the March 20, 2013 meeting. It was seconded by Audrey. Motion passed.

LIASON REPORTS:

COA BOOSTERS: Report given by Bill Lyons. The Boosters membership has increased this year. A Boosters website, under COA, has been approved. The Boosters will have a table at the Marshfield COA Health Fair.

OCES: Report given by Nancy Goodwin. Dr. Paul Raia, Vice President of Professional Clinical Services at the Alzheimer's Association Massachusetts and New Hampshire Chapters, will speak about Alzheimer's disease at the May 10th OCES meeting. Four to six Integrated Care Organizations will be selected by Health and Human Services to make about 110,000 dually eligible residents of the state's Medicare and Medicaid population elevated for services from the state.

OCPC: Report given by Joan Butler. At the OCPC meeting on March 28th an open discussion between the administrator and the public took place. OCPC holds public meetings in order to relay information to the public and to receive perspective and feedback from them.

COMMITTEE ASSIGNMENTS AND REPORTS:

BUDGET / STAFFING: Report given by Marcy Armore. At the March 22nd meeting, in a preliminary process, the Committee projected the next five years Capital Budget requests. They include: build parking and recreation spaces, design a plan for 2nd floor expansion, replace carpet, improve and / or replace flooring, construct second floor, paint interior and exterior of building, replace kitchen equipment and request new vehicle. Working with a committee of town representatives, Sheila Gagnon will head the first project---Parking and Recreation.

GROUNDS COMMITTEE: Report given by Audrey McKeever. On April 26 several high school students will help clean Senior Center grounds. The Grounds Committee needs a new wheelbarrow, mulch, compost and a chainsaw.

GOVERNANCE: Report given by Nancy Goodwin. Bill Scott will now be on the Governance Committee. He will replace Judy Welch. The Committee will meet soon to review Governance procedures.

STRATEGIC PLANNING: Report given by Judy Welch.. No meeting was held.

MARKETING AND OUTREACH: No meeting was held. No report was given.

TRANSPORTATION: Report given by Judy Welch. No meeting was held.

SELF ASSESSMENT STEERING COMMITTEE: Report given by Marcy Amore. At the April 11 meeting the Committee completed reviewing manual sections on "Purpose" and "Community Connections". Thanks to the foresight of our COA Director, almost every program and activity we need for Accreditation is in place thus far. After the Committee has carefully reviewed all nine chapters of the Accreditation Manual it will begin meeting informally with COA representatives who have already gone through the Accreditation process.

10th ANNIVERSARY CELEBRATION AD HOC COMMITTEE: Report given by Joan Butler. At the April 9th meeting the date, speakers, and program structure of our 10th Anniversary Celebration were discussed with Committee Leaders.

DIRECTOR'S REPORT:

- 1) Floors will be washed and Carpets will be shampooed on the 18th and 19th of May.
- 2) Gatra will not help us with the printing of the COA Brochure as it is not exclusively transportation. I am continuing to work with MARTAP on the request to see if there are any options.
- 3) The Plymouth County Sheriff's Office will be starting interior painting of the entire Senior Center sometime within the next month.
- 4) There were over 170 signups for the Lifelong Learning Program. See Brochure
- 5) Health Fair – We have over 30 of vendors and 5 workshops and 5 screening clinics lined up. See hand out on workshops.
- 6) Don't forget to attend the performance of Abigail Adams on April 18th at 1:00.
- 7) I have requested that the highway department fill the cracks in the asphalt (they were not done last year as requested) and to deliver 4 yards of mulch for the "One Heart Many Hands Project". The High School will be sending 6 students to work on the grounds on April 26th. We have 4 additional elders participating off- site and will receive help with their yards.
- 8) We have been successful in our request to OCES to add one half hour per day to the site manager's position. This will help to insure that staff is here when the food arrives and will provide supervision to the volunteers first thing in the morning.
- 9) The Kiwanis and Aktion Club are providing a bingo game on May 20th at 6:00 pm for the seniors at the COA. Twenty Five percent of the proceeds will be donated to the Council on Aging,
- 10) I have sent a letter to Rep. Jim Cantwell asking him to cosponsor an amendment to the budget for the Council on Aging line item. The house ways and means budget has level funded the line item. The Massachusetts COA Association is asking for an amendment of \$8 per elder per year. There are two cosponsors so far and Rep Cantwell will sign the amendment.
- 11) The bus was approved by capital budget committee and if voted on by town meeting it will be funded by free cash. This means that we could begin the procurement process right away. I am working with a vendor on the state bid list and the town account to hopefully expedite the purchase if approved.

- 12) Mass Bar Association will be sponsoring a program for elder law month on May 30th @ 1:00. Attorney Jim Campbell of Hingham will be our presenter on basic legal documents. There will also be a supply of the newest addition of the Mass Bar Resource Guide.
- 13) We will be hosting the Bay Area Senior Cyclists on Wednesday May 29th for a 14 mile loop ride.
- 14) We plan to start a new scrapbooking class in May 17 from 1-3, which will take place once per month.
- 15) Patti Picco, Town Clerk was here Tuesday April 16th for absentee ballots and will also be at Winslow Village April 18th from 9:30 to 11:00. Last day to absentee vote is Monday April 29th until noon. Town meeting is April 22nd.

OLD BUSINESS: No old business was discussed.

NEW BUSINESS: No new business was discussed.

NEXT MEETING: The next COA Board meeting is scheduled for May 15, 2013 @ 3:00 P.M.

ADJOURMENT: Meeting was adjourned at 4:05 P.M. It was moved by Marcy and seconded by Bill L..