

## Ventress Memorial Library

### Trustee Meeting 10/19/11 – Minutes

Present: Kezia Bacon Bernstein, Jean Christensen, Jeanne Horan, Mary Ann Walsh & Ellen Riboldi. Absent: Steve Kane. Guest: Marlon Taylor, Building Committee Member.

Guests Presenters: Dr. Scott Bostel-Superintendent of Schools, Robert Keuther-High School Principal, Thomas Miller-Director of Business & Finance, Steve Tieran-Compass Project Management, & Brian Adams-Facilities Manager.

1. Call to Order: 4:10

2. New High School Presentation: Scott Borstel gave a Power Point presentation on the proposed new high school. Highlights include: committee membership structure, documentation of need, model school design (interior/exterior), project management team, vision: school and community center, pros/cons: repair/renovate vs new model school, preliminary cost/budget and reimbursement structure/rate by the state.

Due to time: 5:20, the agenda items: 3. Minutes of 9/21/11 meeting, 4. Director's Report, 5. Announcements/Correspondence, 6. Election of Officers & 7.a. Budget, b. Library Building Committee, c. Policies/Procedures & e. friends of the Library were moved to 11/16/11 trustee meeting.

7d Evaluation: The director's performance evaluation was performed on 10/4/11. Mary Ann provided an overview of the process in developing the evaluation tool explaining the all trustees had input into the design and content. Trustees were unanimous in the performance evaluation results. For the purpose of feedback, results in the satisfactory category were summarized, while any items needing improvement were presented by Jeanne. The evaluation was signed by Jeanne for the board of trustees and given to Ellen for an opportunity to provide written comments. Ellen presented her comments at the trustee meeting on 10/19/11. The performance evaluation is part of the records of the 10/19/11 meeting.

8. Adjournment: 5:45 pm Jean make a motion to adjourn. Mary Ann seconded. All in favor.

Mary Ann Walsh  
Clerk/Secretary