

THE BUDGET SCHEDULE - FY08

<u>Due Date</u>	<u>Item</u>
<u>September 8, 2006</u>	Operational budget draft due to Board of Selectmen, with copy to Town Accountant. Spreadsheets should be emailed separately to the Town Accountant.
<u>November 17, 2006</u>	Capital Budget submissions due to Board of Selectmen's office.
<u>October 10 - December 1, 2006</u>	Town Administrator will review budgets with department heads and will make a recommendation to the Board of Selectmen
<u>December 4, 2006 to January 2, 2007</u>	The Board of Selectmen will meet with the Town Administrator and departments to discuss the FY08 budget, and the Board of Selectmen will review the revenue forecasts with the Town Administrator.
<u>January 2, 2007</u>	Annual Town Meeting warrant opens.
<u>January 8, 2007</u>	The Board of Selectmen will submit their recommended budget to the Advisory Board and the recommended capital improvement plan to the Advisory Board and Capital Budget Committee.
<u>January 22, 2007</u>	Annual Town Meeting warrant closes.
<u>January 2, 2007 to March 12, 2007</u>	The Advisory Board conducts formal hearings to determine recommendations on the Town budgets and warrant articles for the Annual Town Meeting.
<u>March 2, 2007</u>	Special Town Meeting warrant closes (warrant opens on February 20, 2007).
<u>March 6, 2007</u>	The Advisory Board conducts hearings on the budget and the Town Meeting warrant recommendations.
<u>March 12, 2007</u>	The Advisory Board will vote on budgets and warrant articles.
<u>March 23, 2007</u>	Warrant mailed (subject to appropriation)

April 23, 2007

Town Meeting begins. (A Special Town Meeting may precede the beginning of the Annual Town Meeting.)

Dates are subject to change depending upon unforeseen circumstances and emergencies.